



Received Planning Division 03/26/2024

#### Exhibit 1.2 Applicant Narrative

#### Written Statement for Home Occupation Type 2 Application

17949 NW Dustin Lane, Beaverton, OR 97006

Provide a detailed description of the proposed home occupation. Describe the nature of the proposed business, type of products sold, processed, manufactured and/ or generated, and the type of materials to be stored:

My name is Josefina Corona, a licensed Oregon Health Certified Advanced Esthetician. I am writing to apply for a home occupation permit to operate my cosmetology practice, Radiance Laser Cosmetics LLC, from my residence at 17949 NW Dustin Lane, Beaverton, OR 97006.

Radiance Laser Cosmetics LLC offers personalized skin care treatments and hair removal services in a oneon-one setting. I utilize radiofrequency and other approved devices to deliver safe and effective treatments.

Due to the limited nature of the business, Radiance Laser Cosmetics LLC is well-suited for a home occupation permit. The practice will operate part-time with minimal client interaction (4-7 clients per half-day, 3-4 days a week) and no retail sales. Stored materials will be limited to disposable items like linens and cleaning supplies, with no hazardous materials or manufacturing involved. Financial transactions will be solely for services rendered, and the residential character of the property will be maintained with no external signage or alterations except for a permitted nameplate measuring two feet by one foot.

I believe operating Radiance Laser Cosmetics LLC from my home meets all the requirements for a home occupation permit. I am committed to adhering to all regulations and maintaining a quiet, professional environment.

In applicant for Home Occupation Two shall address compliance with all of the following Approval Criteria as specified in 40.40.15.2.C.1-19 of the Development Code:

1. The proposal satisfies the threshold requirements for a Home Occupation Two application.

The threshold requirement for a Home Occupation Two application applies to a business in which "outside customers or employees visit the premises. [ORD 4697; December 2016],"

In my role as a certified advanced esthetician, I'm creating a convenient treatment space for clients to receive personalized skincare and hair removal services in the comfort of a private setting.

2. All City application fees related to the application under consideration by the decision-making authority have been submitted.

In accordance with the City of Beaverton Planning Division Fee Schedule for Home Occupation 2 Applications, a payment of \$2,121 is included with this application.

3. The proposed home occupation shall have a maximum of one (1) volunteer or employee who is not a resident on the premises.

In addition to myself, Josefina Corona residing at 17949 Dustin Lane, Beaverton, Oregon, I plan to have one employee assisting with services. Callie Stumpt, a resident of 2025 NE 44th Ave Apt 502, Portland, Oregon 97213, will be assisting my practice.

4. The proposed home occupation shall have no more than 8 daily customers or clients on the premises.

To ensure I can provide the highest level of personalized service, I plan to limit the number of clients seen per day to a maximum of 4-7. The time required for each client varies depending on the specific treatment. Therefore, there will be less than eight clients on the premises per day.

5. All customer and client visits to the proposed home occupation shall occur only between the hours of 7:00 a.m. and 10:00 p.m.

As a certified esthetician, I, Josefina Corana, intend to be available to treat clients between the hours of 9:30 am and 7:30 pm only. I will not be treating any patients prior to 7:00 am, nor after 10:00 pm.

- 6. If on-site parking is provided, a plan for additional parking may be approved if:
  - a. Not more than a total of 4 on-site parking spaces for the combined residential and home occupation uses are proposed.
  - b. The parking spaces, driveway, street access, landscaping, storm water drainage, and screening comply with this Code and other city standards.

Parking is ample for clients. The driveway comfortably fits two vehicles, and there's also street parking in front of the house. As the sole resident at 17949 NW Dustin Lane, Beaverton, OR 97006, with only one employee, a maximum of three cars will be parked on the property during business hours.

7. Excluding regular U.S. Postal Service delivery, the home occupation shall not require more than two (2) trips per day for delivery or pick up to the residence between the hours of 8:00 a.m. and 6:00 p.m. There shall be no deliveries or pick-ups between the hours of 6:00 p.m. and 8:00 a.m.

The proposed home occupation does not require any deliveries or pick-ups outside of regular U.S. Postal Service delivery. The services provided within the proposed home occupation are solely between myself, my employee, and the client.

8. The proposed home occupation is being undertaken by an occupant of the residence.

I, Josefina Corona recently purchased the property on March 11th, 2024, and I have not yet taken residency.

9. The proposed home occupation is participating in and is consistent with the City's Business License Program and other agency licenses as appropriate to the proposed use.

To ensure compliance with the City's Business License Program and any other relevant agency licensing requirements for operating an esthetician practice from my home, I have attached copies of my Oregon business registration (#6398592) and my advanced esthetician license (CAE-P-10181460) and Cosmetology Facility License (COS-FA-10187973).

10. The on-site operation of the proposed home occupation shall be conducted entirely within the dwelling, a conforming accessory structure, or both. No exterior storage of materials or equipment shall occur on the premises.

My esthetician practice will be conducted entirely within a designated space inside my home, as shown by the shaded area on the attached site plan. There will be no storage of materials or equipment outside, and all business activities will be confined to the dwelling.

11. The proposed home occupation will not change the use classification of the dwelling unit or accessory structures as determined by the City Building Official applying the State Building Code.

My esthetician practice will be a secondary use of my residence, meaning my primary purpose for this property remains as a dwelling. There will be no changes made to the structure of the house, nor will any additional buildings be needed. Therefore, the property's classification as a residential unit will remain unchanged.

12. The proposed home occupation and associated storage of materials and products shall not occupy more than 700 gross square feet of floor area.

My esthetician practice, including storage for materials and products, will occupy only about 658.5 square feet of floor space. This comfortably meets the requirement of 700 square feet or less for a Type Two Home Occupation.

13. The subject property will continue to be used and maintained as a residence and will conform to all requirements of this and other City Codes as they pertain to residential property.

I, Josefina Corona plan to live in this residence for the foreseeable future. It will continue to function as my primary home, complying with all applicable residential codes and regulations.

Given my approaching retirement, I intend to see clients for part-time hours, four days a week. As previously mentioned, my esthetician practice will be a secondary use of the property, with the main purpose remaining residential.

14. The home occupation, including deliveries from other businesses, shall not include the use of tractor trailers, forklifts, or similar heavy equipment. 40.40.15.2.C

The proposed home occupation does not require any large equipment, or equipment that requires deliveries from other businesses. There will be no need for the use of tractor trailers, forklifts, or similar heavy equipment.

15. There shall be no noise, vibration, smoke, dust, odors, heat, or glare at or beyond the property line resulting from the operation of the home occupation.

My esthetician practice will be a quiet, hands-on service. There will be no excessive noise, vibration, smoke, dust, heat, or glare generated by my work that extends beyond the property line.

16. There shall be no exterior storage of vehicles of any kind used for the business except that one (1) commercially licensed vehicle, which is not larger than a¾ ton pick-up, passenger van, or other vehicle of similar size, may be parked outside on the subject property, provided such parking complies with applicable parking restrictions.

The proposed home occupation of an esthetician practice does not require the use and/or storage of commercially licensed vehicles, therefore none such vehicle will be parked outside on the property.

17. The proposal will not involve storage or distribution of toxic or flammable materials, spray painting or spray finishing operations, or similar activities that involve toxic or flammable materials which in the judgement of the Fire Marshall pose a health or safety risk to the residence, its occupants, or surrounding properties.

The proposed occupation of an esthetician practice will not be utilizing, storing, nor distributing any toxic or flammable materials. The only stored materials will be limited to disposable items like linens and cleaning supplies, with no hazardous materials or manufacturing involved.

18. There is no signage associated with the proposed home occupation aside from a name plate as allowed by Section 60.40.15. of the Development Code [ORD 4584; June 2012).

My home practice won't have any commercial signage except for a permitted nameplate measuring two feet by one foot.

19. Exterior remodeling will not alter the residential character of the building.

My esthetician practice will be entirely contained within my home, requiring no modifications to the building's structure or exterior. This ensures the property retains its residential character.

20. Excluding required residential parking, adequate off. street parking exists to accommodate vehicular traffic for any employee, customer, or both.

Since my esthetician practice involves one client at a time, there's ample off-street parking to accommodate their vehicle. The driveway also offers two designated parking spots for client convenience.

21. The proposal is consistent with all applicable provisions of Chapter 20 (Land Uses) unless the applicable provisions are subject to an adjustment, planned unit development, or variance which shall be already approved or considered concurrently with the subject proposal.

The proposed home occupation is consistent with all applicable provisions of Chapter 20 (Land Uses), as the residence 17949 NW Dustin Lane, Beaverton, OR 97006 is located within an RMC zoning district. Per Chapter 20.05.20A, home occupations are permitted within RMC zoning districts.

22. The proposal is consistent with all applicable provisions of Chapter 60 (Special Requirements) and that all improvements, dedications, or both required by the applicable provisions of Chapter 60 (Special Requirements) are provided or can be provided in rough proportion to the identified impact(s) of the proposal.

The proposed home occupation is within a single-detached dwelling and therefore falls under the Special Requirements guidelines provided in chapter 60.05.60. The proposed home occupation meets the standards demonstrated in 60.05.60.2.Sla in that the entry to the home is within 10 feet of the longest street-facing wall of the dwelling unit (visible in the attached site plan). The proposed home occupation meets the standards demonstrated in 60.05.60.2.Slb in that the entry of the home directly faces NW Dustin Lane (visible in the attached site plan). The proposed home occupation fulfills the requirements stated in 60.05.60.2.S2 in that the minimum requirement of 15% of the area of all public street-facing facades is made up of windows and doors (see attached image of the front of the house). The proposed home occupation meets the standards demonstrated in 60.05.60.2.S3 in that the home is on a lot that is over 8,000 square feet and has a required outdoor open area in the rear yard of well over 500 square feet, in which

a 12-foot by 12-foot square can fit within (visible in the attached site plan). The proposed home occupation meets the standards demonstrated in 60.05.60.2.S4 in that the residence is an existing single-detached dwelling, and therefore additional tree planting requirements do not apply. The proposed home occupation meets the standards demonstrated in 60.05.60.2.S5 in that the residence is not located withing the South Cooper Mountain Community Plan area, and therefore said requirements do not apply to this property. The proposed home occupation meets the standards demonstrated in 60.05.60.2.SG in that no changes to the existing site are needed for the proposed home occupation. The proposed home occupation meets the standards demonstrated in 60.05.60.2.S7 in that outdoor and on-site parking areas do not occupy more than 50% of any public street frontage (visible in the attached site plan). The proposed home occupation meets the standards demonstrated in 60.05.60.2.88 in that the driveway of the residence is within 5 feet of the property line. The proposed home occupation meets the standards demonstrated in 60.05.60.2.S9 in that the existing driveway approach is less than 32 feet wide, measuring at 21feet, 25 inches wide. The proposed home occupation meets the standards demonstrated in 60.05.60.2.S10 in that the driveway is less than 150 feet in length, measuring at 24 feet long total. The proposed home occupation meets the standards demonstrated in 60.05.60.2.S11 in that there is no such off-street parking lot in existence, nor the need of one for the proposed home occupation. The proposed home occupation meets the standards demonstrated in 60.05.60.2.S12 and 60.05.60.2.S13 in that waste storage and recycling containers will be stored in a 110 square foot garage, so as not to be visible from the public street.

# 23. The proposal contains all applicable application submittal requirements as specified in Section 50.25.1 of the Development Code.

I, Josefina Corona, affirm that this Home Occupation Type Two proposal contains all submittal requirements as specified in Section 50.25.1 of the Development Code. Per Section 50.25.1 of the Development Code, this proposal contains: a completed, original application form with application checklist, the signature of homeowner, a written statement and description of the business with supporting evidence to demonstrate compliance with City criteria and development regulations, and a pre-application hold harmless agreement form.

# 24. Applications and documents related to the request, which will require further City approval, shall be submitted to the City in the proper sequence.

I, Josefina Corona, affirm that I will submit all requested documents and applications to the City of Beaverton pertaining to this Home Occupation Type Two Application, in the proper sequence requested.



## Received Planning Division 03/14/2024

## Exhibit 1.3 Application Form

### **CITY OF BEAVERTON**

Community Development
Department
Planning Division
12725 SW Millikan Way
PO Box 4755 Beaverton, OR. 97076 Tel: (503) 526-2420 Fax: (503) 526-2550

BeavertonOregon.gov

OFFIC	CE USE ONLY
FILE #:	
FILE NAME:	
TYPE:	RECEIVED BY:
FEE PAID:	CHECK/CASH:
SUBMITTED:	LWI DESIG:
LAND USE DESIG:	NAC:

### HOME OCCUPATION TWO APPLICATION

HOWE OCCUPATION	I WO AFFLICATION
APPLICANT: Use mailing address for meeting notification	cation.   ✓ Check box if Primary Contact
COMPANY: Poseting Corona	Gallon.
ADDRESS: 402 3940 N W 148+ PC	The second secon
(CITY, STATE, ZIP) Portland or 97229.	
PHONE: 503-180-1465 FAX:	E-MAIL: Josefina Coronal 72
SIGNATURE: Justina Como	CONTACT: Josepha Corona gmail.
(Original Signature Required)	20304118
/	Chack have if Drimany Contact
APPLICANT'S REPRESENTATIVE:	□ Check box if Primary Contact
COMPANY:	
ADDRESS:	
(CITY, STATE, ZIP) PHONE: FAX:	E-MAIL:
SIGNATURE:	CONTACT:
(Original Signature Required)	CONTACT:
PROPERTY OWNER(S): □ Attach separate sheet if r	needed.   □ Check box if Primary Contact
COMPANY: Josefin & Corona	
ADDRESS: $3940 N\omega /48 P6$	
(CITY, STATE, ZIP) Portland OR 9+229	
	E-MAIL: Josefna Corona 472 g pail-com
SIGNATURE: Jufan ( arma)	CONTACT: Josefina Corona
Note: A land use application must be signed by the proposition owner(s) to act as an agent on their behalf. If someone is	
person must submit a written statement signed by the pr	
application.  HOME OCCUPATION INF	CORMATION (REQUIRED)
HOWE OCCUPATION INF	ORWATION (REGUIRED)
SITE ADDRESS: 1999 NW Dustin Ln	PRE-APPLICATION DATE:
ASSESSOR'S MAP & TAX LOT # LOT SIZE ZONING DISTRICT	BUSINESS NAME: Radianu Laser Cosmetius
6.534 s 9 ft	BUSINESS DESCRIPTION: Esthetician
Brul # R2011072	-
BUILDING TYPE: SINGLE-FAMILY HOME - APARTMENT	& Cosmetic Servius, Skin core
OTHER	Light faviale, Hair Removal.
	Page 1 of 5 Revised 08/2016



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Community Development Department
Planning Division
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Beaverton, OR. 97076
Tel: (503) 526-2420 • Fax: (503) 526-2550
www.BeavertonOregon.gov

## HOME OCCUPATION TWO SUBMITTAL CHECKLIST

WRIT	TE	N ST	ATEMENT REQUIREMENTS- REQUIRED
	A.	APPLI	CATION FORM. Provide one (1) completed application form with original signature(s).
	В.	CHEC	KLIST. Provide one (1) completed copy of this two (2) page checklist.
	C.		<b>TEN STATEMENT</b> . Submit <b>three (3) copies</b> of a detailed description of the proposed home ation. In the written statement, please:
		criterio	e individual findings specifically addressing how and why the proposal satisfies each of the ons within the appropriate Approval Criteria Section of Chapter 40 of the City's <i>Development</i> (ORD 2050), attached.
			be the nature of the proposed business, type of products sold, processed, manufactured, generated, and the type of materials and products to be stored.
, , , , , , , , , , , , , , , , , , ,	D.	SUPP	<b>LEMENTAL INFORMATION</b> . Complete the following section regarding the proposed home ation:
		1.	Number of outside volunteers or employees who do not reside on the premises
		2.	Number of clients or customers of the proposed home occupation who will visit the premises for a reason related to the home occupation: $\frac{\checkmark}{7}$ per day. Will any of these clients or customers visit the premises between the hours of 10 p.m. and 7 a.m.?
		3.	Will there be any exterior alteration to the residence?
			If yes, please describe:
		5.	Excluding regular U. S. Postal Service delivery, will the home occupation require more than one (1) trip per day for delivery or pick up to/from the residence between the hours of <b>8:00</b> a.m. and <b>6:00</b> p.m.? If yes, how many?
		6.	Excluding regular U. S. Postal Service delivery, will the home occupation require more than one (1) trip per day for delivery or pick up to/from the residence between the hours of <b>6:00</b> p.m. and <b>8:00</b> a.m.? If yes, how many?
	E.	FEES	, as established by the City Council. Make checks payable to the City of Beaverton.
, a	F.	Provid Develo	APPLICATION CONFERENCE NOTES.  e one (1) copy of the pre-application conference summary as required by the City's perment Code Section 50.25.1.E. The Pre-Application Conference must be held within the one ar prior to the submission date of the proposed project application.



#### CITY OF BEAVERTON

Community Development Department Planning Division 12725 SW Millikan Way / PO Box 4755 Beaverton, OR. 97076 Tel: (503) 526-2420 • Fax: (503) 526-2550 www.BeavertonOregon.gov

## HOME OCCUPATION TWO APPROVAL CRITERIA

PURSUANT TO SECTION 50.25.1.B OF THE DEVELOPMENT CODE, A WRITTEN STATEMENT ADDRESSING THE APPROVAL CRITERIA FOR AN APPLICATION MUST BE SUBMITTED IN ORDER FOR AN APPLICATION TO BE DEEMED COMPLETE. STATEMENTS SUCH AS "NOT APPLICABLE" OR "THE PROPOSAL WILL COMPLY WITH APPLICABLE DEVELOPMENT REGULATIONS" ARE NOT THE WRITTEN STATEMENT MUST ADDRESS EACH CRITERION AND MUST SATISFACTORY. SPECIFY IN DETAIL HOW EACH WILL BE COMPLIED WITH.

An applicant for Home Occupation Two shall address compliance with all of the following Approval Criteria as specified in 40.40.15.2.C.1-19 of the Development Code:

1.	The proposal satisfies the threshold requirements for a Home Occupation Two application.
2.	All City application fees related to the application under consideration by the decision making authority have been submitted.
3.	The proposed home occupation shall have a maximum of one (1) volunteer or employee who is not a resident on the premises.
4.	The proposed home occupation shall have no more than 8 daily customers or clients on the premises.
5.	All customer and client visits to the proposed home occupation shall occur only between the hours of 7:00 a.m. and 10:00 p.m.
6.	<ul><li>If on-site parking is provided, a plan for additional parking may be approved if:</li><li>a. Not more than a total of 4 on-site parking spaces for the combined residential and home occupation uses are proposed.</li><li>b. The parking spaces, driveway, street access, landscaping, storm water drainage, and screening comply with this Code and other city standards.</li></ul>
7.	Excluding regular U.S. Postal Service delivery, the home occupation shall not require more than two (2) trips per day for delivery or pick up to the residence between the hours of 8:00 a.m. and 6:00 p.m. There shall be no deliveries or pick-ups between the hours of 6:00 p.m. and 8:00 a.m.
8.	The proposed home occupation is being undertaken by an occupant of the residence.
9.	The proposed home occupation is participating in and is consistent with the City's Business License Program and other agency licenses as appropriate to the proposed use.
10	The on-site operation of the proposed home occupation shall be conducted entirely within the dwelling, a conforming accessory structure, or both. No exterior storage of materials or equipment shall occur on the premises.
11	.The proposed home occupation will not change the use classification of the dwelling unit or

accessory structures as determined by the City Building Official applying the State Building Code.

### PLANS & GRAPHIC REQUIREMENTS- REQUIRED

All plans, except architectural elevations, shall be presented at a minimum of 1" = 20' engineering scale and on a maximum sheet size of 24" x 36". Architectural elevations may be presented at an architectural scale. All plans shall be folded to fit a legal size file jacket.

Include all of the following information:	
A. SITE PLAN: Submit three (3) copies of a current to scale, it must be fully dimensioned. Label and sh	site plan of the entire property. If the plan is not now the location of:
<ul> <li>abutting streets</li> <li>property lines</li> <li>floor plan of residence</li> <li>Also on the site plan, use hatch marks or shadin home occupation and associated storage of materials</li> </ul>	<ul> <li>parking</li> <li>driveways</li> <li>structures</li> <li>ng to indicate the exact location of the proposed terials and products.</li> </ul>
B. ARCHITECTURAL ELEVATIONS: (AS APPLICAB  If exterior alteration to the residence will take place three (3) copies of drawings that depict the charac (these include buildings, retaining walls, refuse sto like). These drawing should include dimensions of materials, colors, and textures proposed for the structures	e to accommodate the home occupation, submit cter of the proposed building(s) and structure(s) orage facilities, play structures, fences and the the building(s) and structure(s) and indicate the
I have provided all the items required by this two (2) page missing information, omissions or both may result in the may lengthen the time required to process the application.	application being deemed incomplete, which
Print Name	503-880-966 T Telephone Number
Signature	$\frac{3-/3-2024}{\text{Date}}$

#### CITY OF BEAVERTON

**Beaverton**o R E G O N

Community Development Department
Planning Division
4755 SW Griffith Drive / PO Box 4755
Beaverton, OR. 97076
Tel: (503) 526-2420 Fax: (503) 526-3720
www.beavertonoregon.gov

#### PRE-APPLICATION- HOLD HARMLESS AGREEMENT FORM

Applicable only to Type 2 Applications

Pursuant to section 50.20.1 of the Beaverton Development Code, a Pre-Application Conference is **required** for all proposals which require Type 2, Type 3 or Type 4 applications. A Pre-Application Conference is optional for Type 1 applications. The purpose of the pre-application conference is to acquaint the City and outside agencies and service providers with the potential application, and to acquaint the applicant the requirements of the Development Code, the Comprehensive Plan, and other relevant criteria and procedures for submitting a complete land use application.

By signing this form, the applicant has elected to not hold a Pre-Application Conference with the City staff. By making such choice, the applicant understands that the City staff will not provide a detailed list of application submittal requirements before the applicant files a land use application with the City. The applicant accepts responsibility for submitting a complete application and holds the City harmless for identifying additional application submittal requirements during the completeness review of the submitted land use application.

Please note: There is an option to forgo the Pre-Application Conference only if the proposal is subject to a Type 2 application. If your proposal requires Type 3 or has the **potential** for Type 3 application, the Pre-Application Conference is required and this option is not available. The only exception for a Type 3 as a required application, subject to approval of the Director, is in the instance where a Type 3 application is identified as a required application after completeness. Please respond to the following:

1.	Below, please check the appropriate application(s) filed or to be filed with the City:
	Adjustment (Minor-Type 2) Home Occupation (Type 2)
	Conditional Use (Admin or Minor Modification) Land Division (Partition or Subdivision)
	Design Review (Type 2)  Loading Determination
	Director's Interpretation Parking Determination
	Flexible Setback (Type 2)  Tree Plan (Type 2)
	Other Application Type
2.	Below, please sign and date in response the following statement:  I, Hone Ocupation (PRINT NAME), as applicant or legal representative of the applicant applying for:  Home Ocupation (APPLICATION DESCRITION), Hereby announce my intention to forgo the Pre-Application requirement identified by the City of Beaverton Development Code. By signing this form, I voluntarily assume all risks, liabilities and damages and shall further hold harmless the City of Beaverton against any and all risks, liabilities and/ or damages that may arise from the final action)s) issued by the City in response to the application(s) identified above.  Signed by:  Date: 3-13-2024